

# CITY COUNCIL

## TRAVEL AUTHORIZATION REQUEST

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I hereby request that I be authorized to proceed on official city business to the following named places and return to San Antonio, on or about the dates indicated and to be reimbursed for the travel expenses incurred in performance thereof from city funds in accordance with prescribed policies and procedures applied to such reimbursement.

NAME OF TRAVELER: Mayor Phil Hardberger

### Purpose and Justification of Travel:

Japan: Participate in State-Wide delegation led by Gov. Perry to visit business and tourism officials in Tokyo and at Aichi World Expo 2005

China: Meet business and government officials to open markets for San Antonio companies

Destination or Itinerary: (If more than one point, state, "in order listed" or "any order.")

Japan and China

Estimated date of departure from San Antonio: July 27, 2005

Estimated date of return to San Antonio: August 9, 2005

### GRATUITOUS OR NON-CITY FUNDED TRIPS

This trip will be paid for (entirely) or (partially) by a third party or from non-City funds.

DONOR: \_\_\_\_\_

VALUE: \_\_\_\_\_

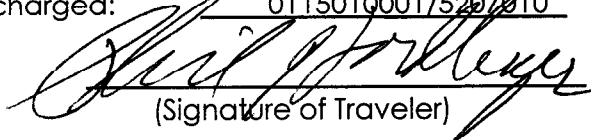
EXCEPTIONS: \_\_\_\_\_ Official Business only  
 \_\_\_\_\_ Dual purpose-Goodwill  
 \_\_\_\_\_ Dual purpose-Education  
 \_\_\_\_\_ Dual purpose-City Business

### Financial Data:

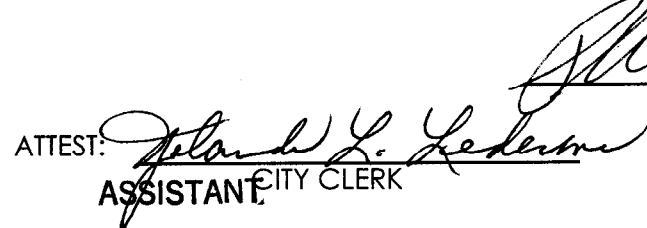
Estimated cost of travel: \$12,575.00


Travel Advance requested: 5,000.00

Fund, Account & Index Code to be charged: 0115010001/5207010

  
 (Signature of Traveler)

I hereby certify that the above request for travel authorization has been approved by the City Council on the 18<sup>th</sup> day of August, 2005.

ATTEST:   
 ASSISTANT CITY CLERK

  
 MAYOR

RECEIVED  
 CITY OF SAN ANTONIO  
 CITY CLERK  
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